

Seal Rock Rural Fire Protection District

Board of Directors Meeting – July 11, 2019

Seal Rock Administration Building

Directors Present: Al Anton (by phone for part of meeting)
John Soltau Peter Benjamin
Dustin Joll Tina Fritz

Others Present: Chief Sakaris Mel Beery
Skip Smith Larry Henson
Mickie Lundquist Mike Burt
Paul Rimola Erik Dediger-Small
Derek Udoutch Andrew Licon
Kaarin Powell Steve Fredenburg
Dave Oliver Bill Kenworthy
Patti Benjamin Hank Lopez
Mary Lou Morris

Call to Order – Board of Directors Meeting

- Vice-President Soltau presided and called the meeting to order at 18:33. There was a quorum.

Swearing In of New Board Members

- Vice-President Soltau asked new board members Dustin Joll, Tina Fritz and Peter Benjamin to please stand to be introduced and sworn in. The new members were sworn in and given their certificates. The term for these board members will be until June 30, 2023.

Nominations/Approval of New Board Positions

- Vice-President Soltau asked for nominations for President. Director Benjamin nominated John Soltau. There were no other nominations and John Soltau was elected unanimous.
- President Soltau asked for nominations for Vice-President. Director Anton nominated Peter Benjamin. There were no other nominations and Peter Benjamin was elected unanimous.
- President Soltau asked for nominations for Treasurer. Director Benjamin nominated Dustin Joll. There were no other nominations and Dustin Joll was elected unanimous.
- President Soltau asked for nominations for Secretary. President Soltau nominated Tina Fritz and she declined. Director Benjamin nominated Al Anton. There were no other nominations and Al Anton was elected unanimous.

Approval of Minutes for June 13, 2019 Budget Committee Meeting

- President Soltau asked for a motion to approve the June 13, 2019 minutes. Director Anton made a motion to approve the minutes and Director Benjamin seconded the motion.
- President Soltau asked if there were any comments or corrections regarding the June 13, 2019 minutes. Mary Lou Morris made the correction that at the end of the minutes the following statement should have appeared: An Executive Session followed under 192.660 Section 2(b) To consider employee evaluation.
- The minutes were approved as corrected.

New Member Training

- President Soltau told new members there will be a training session conducted by SDAO on August 7, 2019 in Newport. New members are encouraged to attend.
- Director Benjamin told new members they should have a dedicated email account for the Fire District.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of June 30, 2019 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$536,674. Total LOSAP cash was \$63,035. Total Accounts Payable was \$10,381. Total Credit Cards was \$3,931.
- Income and Expense June 2019 – Total income was \$14,837, mostly from taxes. Expenses for the Firefighters Fund was \$17,235. Expenses for the Chief Fund was \$7,109. General Fund Expenses was \$10,013. Expenses for the Truck & Building Fund was \$2,363.
- Expense Detail June 2019 – Reviewed with no questions.
- Budget vs Actual Report July through June 2019 – Mr. Beery stated taxes collected in all categories were over 100% of budget. The Firefighters Fund Expense is 97% of budget. The Chief Fund Expense is 89% of budget. General Fund Expense is 89% of budget. The Truck and Building Fund Expense is 45% of budget. The total for all was 93% of budget. Director Fritz asked what happens to the money left over after the budget year ends. It was explained that the money goes into an account to cover expenses until taxes are collected again.
- Director Benjamin made a motion to approve Financials. Director Joll seconded the motion. Motion passed.
- Bills Paid July 2019 – Total bills are \$18,451.04.
- Credit Card Charges June 2019 – Total charges were \$3,931.34.
- Director Benjamin made a motion to approve Accounts Payable. Director Joll seconded the motion. Motion passed.
- Cash Requirements July 2019 – Mr. Beery explained the accounts used to determine the amount of cash required to pay the bills and stated \$36,900 is required for the month of July.
- Director Benjamin made a motion to make the transfer. Director Joll seconded the motion. Motion passed.

Old Business

- Update Oregon Parks and Recreation:

Chief Sakaris stated the update is included in his Chief's Report under New Business.

New Business

- Chiefs Report by Chief Sakaris:

Chief Sakaris distributed a packet covering his report, with 13 items listed.

1. Draft Payment Schedule Request for Public Records - Chief Sakaris asked the board to review the draft for any changes and then it can be adopted.
2. Oregon Park and Recreation Terms Sheet - Attorney Adam Springer has drafted the agreement with State Parks. Chief Sakaris asked the board to review the agreement and get any changes to him in one week so Mr. Springer can do the contract.
3. Website – Chief Sakaris is working with Karin Ellison to update the website. Changes are being made, more information is being added with more current pictures. Chief Sakaris has written a message for the website that he asked Director Benjamin to review.
4. Repeater System – The repeater system is down but the paging system is up and running. The repeater itself is not working, is being repaired and then will be installed.
5. Inverters – Inverters have been added to keep the equipment charged.
6. Station and Grounds/Attic Files – The Bayshore Station is being cleaned, with a lot of stuff going to the dump. Attic files are a big job and will take some time. Larry Silverthorn has volunteered to go through the documents. The Board agreed to have Larry do this task. The files will be moved from the attic and stored.
7. Apparatus Detailing – Equipment has been detailed.
8. Newport News Time Weekly Stats – Chief Sakaris will be providing stats in August or September on medical and medical aides.
9. Community Presentation July 25, 2019, 6 – 8pm – This will be information for the community on wild land fires.
10. Water Rescue Cost Benefits Analysis – The inventory on equipment is not enough to certify everyone. Chief Sakaris stated the class has been cancelled until the equipment is obtained and the skis are repaired. Training for the swim portion of the class is needed. The class will be rescheduled for May or June 2020. A discussion followed on repairing the skis and replacing them. There is money in the budget for water rescue and grants might be obtained if needed. It would cost \$6,000 to \$8,000 to purchase used skis or \$10,000 for new skis. The Board will be involved in deciding what to purchase.

11. Training – All staff is being trained to drive and pump.

12. Call Volume for June – There were 23 EMS calls, 2 fires and 3 brush fires for the month.

13. Structure Fires – One structure fire was on Bayview with five departments responding and working together. The other fire was on Beavercreek. There was a steep driveway to the structure with room for only one truck. The other trucks stayed at the bottom of the driveway. The main concern was a wild land fire. The water tenders were used for five hours.

Chief Sakaris announced that Bayview Rd. will be totally closed July 22 – September 8. He is going to see if there can be some type of emergency access during the closure.

- SRFD Association:

President Hank Lopez welcomed new board members and gave them the Association Bylaws. Mr. Lopez went to a volunteer conference in Redmond. He summarized the portions of the conference he attended. There are now five new volunteers with a total of 11 volunteers.

Public Comments:

- Mickie Lundquist said she heard on the news there was a rescue at Rockaway Beach using a drone/robot. Director Benjamin stated Depoe Bay has one. President Soltau suggested contacting Depoe Bay about coming to talk to the board about the drone.
- Mr. Rimola wanted to talk about the state park. The District lawyer has recommended a flat fee or fee for service. He cautioned the Board that State Parks can't be trusted. He suggests an impact fee, price increase and length of contract. A discussion followed.

Board Comments:

- Director Benjamin asked the new board members to read the rules/information from SDAO and go to the training.
- President Soltau welcomed and thanked the new board members.

President Soltau adjourned the regular meeting at 19:37.

Minutes prepared by Mary Lou Morris.