

**Seal Rock Rural Fire Protection District
Board of Directors Meeting – May 10, 2018
Seal Rock Administration Building**

Directors Present:	Al Anton	John Soltau
	Karl Kowalski	Larry Silverthorn
Director Absent:	Peter Benjamin	
Others Present:	Chief Sakaris	Mel Beery
	Adam Schmolzi	Ashley Burton
	Paul Highfill	Lyle Beard
	Mike Burt	Mickie Lindquist
	Mary Lou Morris	

Call to Order – Board of Directors Meeting

- President Anton presided and called the meeting to order at 18:35. There was a quorum.

Approval of Minutes for April 12, 2018 Board of Directors Meeting

- President Anton asked if there were any comments or corrections regarding the April 12, 2018 minutes. Director Silverthorn had two corrections. Under Board Member Comments the sentence “He questions the LOSAP Plan since no one wants to get involved” should be changed to “He questions the direction of the LOSAP Plan, since no wants to get involved, should it continue.” And, add after the sentence “This would be the last year to fund the program and then let it run out.” add “The amount should be calculated and fund the calculated amount per year.” Director Kowalski made a motion to approve the April 12, 2018 minutes as corrected. Director Silverthorn seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of April 30, 2018 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$531,600. Total LOSAP cash was \$59,797. President Anton stated \$19,000 will be moved in June from LOSAP, with \$1,000 already moved. Total Accounts Payable was \$17,513.
- Income and Expense April 2018 – Total income was \$11,478. Included in Income is \$1,308 for Insurance Recovery and \$5,500 for the Sale of Assets (hose). The total expenses for Firefighters Fund was \$12,656 and total expenses for Chief Fund was \$7,771. Total expenses for General Fund was \$15,277. Mr. Beery explained the \$7,536 was the cost of the new hose and \$3,186 for turnouts. The total Truck & Bldg Fund Expenses was \$2,453.
- Expense Detail April 2018 – Mr. Beery pointed out the expense to SeaWestern was for the fire hose. Director Silverthorn asked about the expense to Sain Store. Chief Sakaris said this was for new radios.
- Budget vs. Actual Report – July 2017 through April 2018 – Mr. Beery pointed out that taxes collected was 102% of budget. Director Kowalski asked why Interest

Income/General Fund is 237% of budget. President Anton stated more interest was collected. The Firefighters Fund Expenses is 88% of budget and the Chief Fund Expenses is 76% of budget. Director Silverthorn asked about the Total Expense for Firefighters for the remainder of the year. May and June will not be as much since there is only one firefighter remaining. Mr. Beery stated Vehicle/Equip Repairs and Maintenance is 113% of budget with the purchase of the new hose. Director Kowalski asked about Volunteer Reimbursements that is 205% of budget. This was the reimbursement for EMT training.

- Director Silverthorn made a motion to approve Financials. Director Soltau seconded the motion. Motion passed.
- Bills Paid May 2018 – Director Kowalski asked about the bill from Home Depot. It was explained supplies, including a cordless drill, were purchased while in Salem. Total bills are 18,639.78.
- Credit Card Charges April 2018 – No comments.
- Director Silverthorn made a motion to approve Accounts Payable. Director Kowalski seconded the motion. Motion passed.
- Cash Requirements May 2018 – Mr. Beery stated \$25,000 is needs to be transferred from the General LGIP Account to the General Bank Account to pay bills and payroll.
- Director Silverthorn made a motion to make the transfers. Director Kowalski seconded the motion. Motion passed.

Old Business

- Smoke Detectors Up-Date (American Red Cross):
Chief Sakaris said there will be a meeting with Driftwood Mobile Home Park residents regarding smoke detectors.
- Firefighter Interview Process:
President Anton reported interviews will be on May 21st.
- Vehicle Update:
The new vehicle will be back on Monday and then striped.
- Brian Booth State Park Update (contracts):
Chief Sakaris has spoken with State Park's staff regarding the statement that there was a meeting with the prior chief about the new state park. Chief Sakaris was told that all of the staff that might have met with the previous chief have retired. This meeting is still being investigated. President Anton remembers a letter received from State Parks that stated planning for the park was beginning and funds were put aside for the park. Director Silverthorn is concerned about State Park's staff making a public statement that there was a meeting with the prior fire chief. He feels State Parks staff is not being honest and he wants to know where the staff got their information.

New Business

- Chiefs Report by Chief Sakaris:
There were 18 calls during the month, 15 medical aide and three fire related incidents.

- **Water Rescue:**
Chief Sakaris spoke with the water rescue team. The District is short on people trained in water rescue. Chief Sakaris spoke with Central Coast and Yachets staff. Water rescue situations can be met with their involvement. There are three that can go out on skis now. President Anton stated six qualified are needed to go on a call. Seal Rock does not have anyone certified now and has no trainer at this time. It was suggested doing a train to trainer. There is a company that can do training but it's more costly. Director Silverthorn said he is concerned if there is a water rescue, will there be enough to respond. Director Kowalski asked about training with Central Coast and Yachets. He was told this is happening now. It was suggested getting the Sheriff's team involved. Chief Sakaris said this was discussed at the meeting with the other districts.
- **Budget Update:**
The budget will be approved at the June meeting.
- **Volunteer Association Report:**
Mr. Beard presented the sealed envelope with the evaluation of performance of the Chief. Mr. Beard read a letter to the Board regarding the evaluation.

Public Comments:

None

Communications:

Chief Sakaris stated the only communication was with American Red Cross regarding smoke detectors.

Board Member Comments:

Director Silverthorn reported the District got \$600 for the old pickup and a \$200 credit on tires.

President Anton said Special Districts in having three sessions in Newport. The District will receive insurance saving for those attending.

The Executive Session was held prior to the regular meeting.

President Anton adjourned the regular meeting at 19:18.

Minutes prepared by Mary Lou Morris.