

**Seal Rock Rural Fire Protection District  
Board of Directors Meeting – March 8, 2018  
Seal Rock Administration Building**

**Directors Present:** Al Anton  
Peter Benjamin  
Larry Silverthorn

John Soltau  
Karl Kowalski

**Others Present:** Chief Sakaris  
Mel Beery  
John Raudsep  
Mary Lou Morris

Scott Clendenin  
Charlie Lesiecki  
Paul Highfill

**Call to Order – Board of Directors Meeting**

- President Anton presided and called the meeting to order at 18:33. There was a quorum.

**Approval of Minutes for February 15, 2018 Board of Directors Meeting**

- President Anton asked if there were any comments or corrections regarding the February 15, 2018 minutes. There were no comments or corrections. Director Kowalski made a motion to approve the February 15, 2018 minutes. Director Soltau seconded the motion. Motion passed.

**Financials (handout)**

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of February 28, 2018 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$573,929. Total LOSAP cash was \$65,302. Total Accounts Payable was \$12,315.
- Income and Expense February 2018 – Total income was \$649. No taxes were included in this report. The total expenses for Firefighters Fund was \$16,196 and total expenses for Chief Fund was \$7,771. Total expenses for General Fund was \$9,067. The total Truck & Bldg Fund Expenses was \$2,487.
- Expense Detail February 2018 – No comments.
- Budget vs. Actual Report – July 2017 through February 2018 – Mr. Beery summarized with 96% of budget for Total Income, 71% of budget for Firefighters Fund Expenses, 61% of budget for Chief Fund Expenses and 41% of budget for General Fund Expenses. President Anton asked Mr. Bartoldus if a resolution was needed to move the \$50,000 from Training to Firefighter Salaries. Mr. Bartoldus stated only a motion was necessary.
- Director Benjamin made a motion to approve Financials. Director Soltau seconded the motion. Motion passed.
- Director Benjamin made a motion to move \$50,000 from Training to Firefighter Salaries. Director Soltau seconded the motion. Motion passed.

- Bills Paid March 2018 – Director Soltau asked about the check to Adam Schmolzi. President Anton explained this was reimbursement for EMT. Adam has an agreement to serve for two years. The Association also gave him \$750. Total bills are \$13,035.46.
- Credit Card Charges February 2018 – No comments.
- Director Kowalski made a motion to approve Accounts Payable. Director Silverthorn seconded the motion. Motion passed.
- Cash Requirements March 2018 – Mr. Beery stated \$33,100 needs to be transferred from the General LGIP Account to the General Bank Account to pay bills and payroll.
- Director Benajmin made a motion to make the transfers. Director Kowalski seconded the motion. Motion passed.

### **Old Business**

- Street Light on 101 and Grebe Street:  
The street light has been installed.
- Update on Emergency Lighting for New Vehicle:  
Chief Sakaris has quotes from four businesses for the installation. The quotes are \$8,900, \$8,200, \$7,000 and \$6,082. President Anton suggested going with the lowest bid. The company has agreed to be liable for installation and cover warranty. Director Benjamin had a concern of why a new vehicle was necessary. Chief Sakaris explained another vehicle was needed with paid employees. Director Soltau asked if there were any local businesses that could do the work. Chief Sakaris stated the closest is Eugene. The Board agreed to go with Lehr in Salem that quoted \$6,082.
- Local Option Tax (Chief's Levy Renewal) Update:

Chief Sakaris reported the Local Option with measure #2185 has been turned into the clerk. Information needs to get out to the voting public about the measure. The Board asked John Raudsep if he would head up the campaign. A number of fire districts are going out for tax levies, as well as Lincoln County Sheriff.

### **New Business**

- Chiefs Report by Chief Sakaris:  
The Budget Committee will meet in mid April. A new firefighter's job list is needed. This information will appear in the News Times for two weeks. The list will be good for two years. There were 25 incidents the past month. This included 4 mutual aide, two with other fire departments. There were two accidents/health issues that required individuals to be air lifted out.
- Port of Alsea Bay (Requesting Endorsement):  
The Board discussed the draft of the endorsement. Chief Sakaris will get more clarification. Director Silverthorn asked if the skis will be left at the marina. Maybe one would be located at the marina.
- Incident Response to Unprotected Areas:  
An incident response occurred out Bayview in the unprotected area. It was a chimney fire, with four hours of work. The Board agreed to bill the property owner. Director Benjamin voiced his concern about Jenny Demaris not being

officially notified of the latest earthquake because it was classified only an alert. She found out about the quake from Lincoln City News. President Anton suggested selling subscriptions to unprotected areas. Director Silverthorn was not in favor of the subscriptions.

- Volunteer Association Report by Charlie Lesiecki:  
Mr. Lesiecki feels that Seal Rock should do an outreach to the community like Central Coasts smoke alarm program and the Cert program. Director Benjamin explained all three south county Certs have consolidated and are meeting at Central Coast. Red Cross is doing the smoke alarm program. Director Benjamin stated Seal Rock can also do a smoke alarm program with Red Cross. Mr. Lesiecki feels if Central Coast installs smoke alarms in the Seal Rock area a Seal Rock volunteer should be present. He was told the Cert team will do the installation not Central Coast. Director Silverthorn suggested using the Seal Rock reader boards to advertise for smoke alarms. Director Silverthorn asked if LOSAP is done. The answer was “no”. Director Silverthorn thanked Charlie for taking the presidency for the Volunteer Association.

**Public Comments:**

John Raudsep said he was in Coos Bay when there was a procession for a firefighter. He suggested Seal Rock get magnetic signs that could be placed on vehicles to identify Seal Rock. Chief Sakaris said he would check on liability if a private vehicle was being used.

**Communications:**

None

**Board Member Comments:**

None

President Anton adjourned the regular meeting at 19:15.

An Executive Session followed under 192.660 Executive Session, Section 2 Personnel.

Minutes prepared by Mary Lou Morris.