

Seal Rock Rural Fire Protection District

Board of Directors Meeting – March 14, 2019

Seal Rock Administration Building

Directors Present: Al Anton John Soltau
Peter Benjamin Larry Silverthorn

Director Absent: Karl Kowalski

Others Present: Chief Sakaris Mel Beery
Hank Lopez John Raudsep
Skip Smith Larry Henson
Adam Springer Mary Lou Morris

Call to Order – Board of Directors Meeting

- President Anton presided and called the meeting to order at 18:31. There was a quorum.

Approval of Minutes for February 14, 2019 Board of Directors Meeting

- President Anton asked if there were any comments or corrections regarding the February 14, 2019 minutes. There were no comments or corrections.
- Director Soltau made a motion to approve the February 14, 2019 minutes. Director Benjamin seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
- Balance Sheet as of February 28, 2019 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$658,655. Total LOSAP cash was \$67,488. Total Accounts Payable was \$15,501.
- Income and Expense February 2019 – Total income was \$9,166, with \$7,477 from taxes, \$1,189 from interest and \$500 from Department of Forestry. Expenses for the Firefighters Fund was \$18,873. Expenses for the Chief Fund was \$8,146. General Fund Expenses was \$11,282.
- Expense Detail February 2019 – Director Silverthorn asked how much Adam Schmolzi was being paid an hour for fire station coverage. Adam was paid \$15/hour. Director Soltau questioned the void invoice under Building Maintenance/Repairs. Director Silverthorn said it was for the conditional use permit that was not used.
- Budget vs Actual Report July through February 2019 – Mr. Beery stated taxes collected is 97% of budget. Expenses should be 67% of budget. The Firefighters Fund Expense is 73% of budget. The Chief Fund Expense is 60% of budget. General Fund Expense is 49% of budget.
- Director Silverthorn made a motion to approve Financials. Director Benjamin seconded the motion. Motion passed.
- Bills Paid March 2019 – Total bills are \$16,069.72.

- Credit Card Charges February 2019 – No comments.
- Director Silverthorn made a motion to approve Accounts Payable. Director Benjamin seconded the motion. Motion passed.
- Cash Requirements March 2019 – Mr. Beery stated \$37,300 is required for the month of March to pay bills.
- Director Benjamin made a motion to make the transfer. Director Silverthorn seconded the motion. Motion passed.

Introduction of Adam Springer

- President Anton introduced Adam Springer, the Fire District attorney, who is replacing Dennis Bartoldus. Mr. Springer has the ballot measure ready and is working on the building improvements.

Old Business

- Station Up-Date:

President Anton and Director Silverthorn will meet to discuss plans for the station improvements with Mr. Springer next week. Director Silverthorn said Director Kowalski would like to attend the meeting.

- State Parks Up-Date:

State Park's personnel are supposed to contact Mr. Springer when they're ready to meet and discuss the contract. The state run numbers are off. Only runs when a state park ranger was called have been counted. Runs involving the fire department or other emergency personnel were not included. Director Silverthorn said the state needs to get more information before the meeting.

New Business

- Chiefs Report by Chief Sakaris:

Chief Sakaris reported the levy is ready. Election date is May 21st. He plans to speak with various organizations and groups about the levy. Makai has asked for a Seal Rock Fire District sign. There were 16 calls for the month. Included were 9 EMS with three cancelled and two fire related which were cancelled.

- Repeater Building (cameras):

The repeater building needs to be repaired. Director Silverthorn looked at the repeater which had been vandalized. He thought someone had tried to get in to maybe take the batteries. Mice also got into the building and damaged the solar control panel. Director Silverthorn hopes the new volunteer, who was an engineer, may be able to take Mark's place. The vandals broke the conduit. There are five sets of keys for the gate. If the gate gets locked accidentally, there is now someone close that has a set of keys for an emergency. Director Silverthorn checked the solar panels which have water in them and are corroded. He suggests obtaining boxes or a new solar panel. It would cost

approximately \$400 - \$600 for two solar units, which could be used for backup. Director Soltau asked if anything can be done for security. Chief Sakaris has been asked to look into cameras.

- EMR Class Up-Date:

Chief Sakaris said all four attending the class passed. Their ages are 65, 70, 71 and 54. Chief Sakaris introduced Larry Hansen, a new volunteer, who attended the class.

- SRFD Association:

Hank Lopez thanked the Board for attending the awards banquet. A gratuity for service was given to the hotel. Director Silverthorn and Director Benjamin agreed it was the nicest banquet they've attended. Mr. Lopez thanked Chief Sakaris for his help with the banquet. Mr. Lopez introduced Larry Hansen as the new treasurer for the Association.

Public Comments:

- Mr. Raudsep thanked the Association for the banquet.

Board Member Comments:

- Director Benjamin said he and Chief Sakaris attended the SDAO conference. He has information on all of the presentations. Director Silverthorn asked Director Benjamin if he has completed the demographics. Director Benjamin has completed the research and found there are a lot of younger people in the District now. Director Silverthorn might be willing to do recruitment. Director Benjamin said a "pitch" or "elevator story" needs to be decided first. It needs to be 250 words or less.
- Director Silverthorn asked about plans for getting information out about the levy. Chief Sakaris and President Anton have already scheduled to be on the radio in April. It was suggested that an extra article be in the newspaper just before the election. Director Silverthorn is concerned about the door at the old station being open and the heater in the bay turned up. Cameras for both doors was discussed. President Anton has already asked Chief Sakaris to look at cameras. Director Soltau suggested asking the firefighters about the door and heat. Chief Sakaris said the door is open and the heat is on first thing in the morning.
- Director Soltau suggested putting information regarding the levy on the Lincoln County News website.

President Anton adjourned the regular meeting at 19:05.

Minutes prepared by Mary Lou Morris.