

**Seal Rock Rural Fire Protection District
Board of Directors Meeting – April 12, 2018
Seal Rock Administration Building**

Directors Present: Al Anton John Soltau
Peter Benjamin Karl Kowalski
Larry Silverthorn

Others Present: Chief Sakaris Mel Beery
John Raudsep Paul Highfill
Mary Lou Morris

Call to Order – Board of Directors Meeting

- President Anton presided and called the meeting to order at 18:33. There was a quorum.

Approval of Minutes for March 8, 2018 Board of Directors Meeting

- President Anton asked if there were any comments or corrections regarding the March 8, 2018 minutes. There were no comments or corrections. Director Kowalski made a motion to approve the March 8, 2018 minutes. Director Benjamin seconded the motion. Motion passed.

Financials (handout)

- Mr. Beery distributed financial reports and discussed each statement.
 - Balance Sheet as of March 31, 2018 – Summarized Current Assets and Liabilities. The total for Checking/Savings was \$553,243. Total LOSAP cash was \$64,622. Total Accounts Payable was \$11,057.
 - Income and Expense March 2018 – Total income was \$14,818, mostly from taxes. The total expenses for Firefighters Fund was \$16,196 and total expenses for Chief Fund was \$7,771. Total expenses for General Fund was \$7,805. The total Truck & Bldg Fund Expenses was \$2,464.
 - Expense Detail March 2018 – Director Kowalski asked about the four expenses to Magellan Behavioral Health. Chief Sakaris stated this was for the four employees. Director Kowalski also asked about the expense to Coast Telecom. Chief Sakaris said this was the radios for the new vehicle.
 - Budget vs. Actual Report – July 2017 through March 2018 – Mr. Beery pointed out that taxes collected was 101% of budget. The Firefighters Fund Expenses is 80% of budget, the Chief Fund Expenses is 68% of budget and the General Fund Expenses is 45% of budget.
 - Director Silverthorn made a motion to approve Financials. Director Benjamin seconded the motion. Motion passed.
 - Bills Paid April 2018 – Director Silverthorn asked about the check to Newport News-Times. This was the ad for firefighters. Total bills are \$11,744.18
 - Credit Card Charges March 2018 – No comments.

- Director Benjamin made a motion to approve Accounts Payable. Director Silverthorn seconded the motion. Motion passed.
- Cash Requirements April 2018 – Mr. Beery stated \$30,500 is needs to be transferred from the General LGIP Account to the General Bank Account to pay bills and payroll.
- Director Benajmin made a motion to make the transfers. Director Silverthorn seconded the motion. Motion passed.

Old Business

- Incident Response to Unprotected Areas:
Chief Sakaris verified that ORS 476.290 allows the District to bill for incidents involving persons that are not part of the Seal Rock Fire District. Two accidents involved out of District and a total of \$2200 was billed for services.
- Smoke Detectors (American Red Cross):
Chief Sakaris has spoken with Michelle Taylor from American Red Cross. Chief Sakaris found out that 60-70% of the homes in Driftwood Village do not have smoke detectors. A smoke detector program is planned for that area. President Anton asked about the smoke detectors that Seal Rock has already purchased. There are approximately 100 that are stored at Central Coast. It was agreed that Seal Rock needs to get the detectors and store them. Director Benjamin explained Red Cross gets the detectors from the State Fire Marshall and does training.

New Business

- Chiefs Report by Chief Sakaris:
There were 29 runs and two mutual aid calls during the month. There was a roll over accident on Hwy. 101. Chief Sakaris received a letter from Lincoln City Fire Department regarding a training class and dinner to be held on May 30th. The rust report on the Dodge from Lincoln County fleet states there is major rust damage. A discussion followed of what to do with the vehicle. Director Silverthorn thinks the vehicle may still be road worthy and could be sold. His recommendation is do a bid process to sell the Dodge or send it to a junk yard. President Anton spoke to Dennis Bartoldus about selling the vehicle. Mr. Bartoldus said a disclaimer would be needed so there could be no liability. Chief Sakaris has not been able to find the pink slip for the Dodge. He will apply for a lost title. Director Kowalski said, with the report from Lincoln County, he suggests taking it to a junk yard and maybe get \$400 or use it for drill or parts. Director Soltau recommends the junk yard and Director Benjamin agreed. Director Kowalski made a motion to use the pickup as a drill and then junk the remaining. Director Benjamin seconded the motion. The motion passed with Director Silverthorn opposing.
- Budget Update:
Numbers are being looked at with Mr. Beery and they are ahead of the game. Chief Sakaris has contacted the Budget Committee members and the newspaper. The Budget Committee meeting will be May 10th at 5:30.
- Volunteer Association Report by Charlie Lesiecki:
No report.

Meeting Regarding State Park:

President Anton, Chief Sakaris and Director Silverthorn attended a meeting with Lincoln County Planning regarding the state park. Chief Sakaris stated at the meeting that Fire District costs would double with the proposed new park. Representatives from State Parks stated the District would be compensated. State Parks reps. said they had several meetings with Seal Rock Fire and one meeting with the prior Fire Chief. Actually, there have only been two meetings with Seal Rock. Director Silverthorn wants the date, time, location and who met with the prior Fire Chief. The Board agreed. President Anton said that when Tracy was chief they received a letter from State Parks which was informational only and that State Parks was starting the planning process. Mr. Bartoldus was at the meeting representing the Fire District. A lot of the plans and recommendations for the park had been changed from previous discussions. State Parks reps. said they had talked with Seal Rock Fire about the changes. Mr. Bartoldus said this wasn't correct. The original plan for the park was to accommodate 250 people. It has now been changed to 180 sites accommodating 1440 people. No decision was made at the meeting.

Public Comments:

None

Communications:

None

Board Member Comments:

Director Silverthorn reported Bill Kenworthy has cancer and has taken a leave of absence from volunteering. A card will be sent to Bill. Director Silverthorn thinks the street light is a good addition. He reported that Charlie Lesiecki has turned in his gear. Chief Sakaris said the District is now down to four volunteers that can be depended on to respond to calls. Director Silverthorn thinks there needs to be a way to get the word out for recruitment. He questions the LOSAP Plan since no one wants to get involved. A discussion followed regarding LOSAP. Director Kowalski wanted to know if the District is getting any benefit from LOSAP. LOSAP was designed to attract and retain volunteers. He feels it isn't working any more. He thinks the program should be terminated, write checks to participants and end the program. Director Silverthorn read Article 7 of the LOSAP Plan which states the Plan can be amended and terminated by the Board. Volunteers get benefits when they turn 60. If the program is terminated, the funds would need to be divided, with years of service figured in. President Anton thinks there needs to be some type of award for years of volunteering, showing respect for the people who have volunteered over the years. He suggested putting \$20,000 in to the program this year or putting it into another fund. This would be the last year to fund the program and then let it run out. Mr. Highfill wanted to know how many volunteers know of LOSAP. He knows that some don't know about the program. Director Soltau hopes there is a way to attract volunteers but doesn't know who may be possible volunteers. He thinks that dropping LOSAP because it does not attract volunteers is not a good reason. Director Benjamin stated that when he and his wife began volunteering they did not

expect compensation. They had trouble with the thought of using tax payer money to pay them for volunteering. The Board agreed to let LOSAP run out.

Director Kowalski asked what the District is going to do if there are no volunteers. Would there be more paid positions? President Anton knows the people want protection and may be willing to pay for it. Director Soltau asked how many paid positions are needed. A minimum of six is needed. President Anton stated if there are three people per shift, then a total of 12 people are needed. Director Kowalski suggested maybe paying volunteers for a shift. President Anton stated the District has to use fair labor standards. President Anton and Chief Sakaris will look into paying volunteers. Mr. Highfill said young people used to volunteer but now young people are not volunteering.

Director Silverthorn asked for an ambulance update. The contract is up in May and the District is letting the ambulance service know space within the District is still on the table.

Director Benjamin said his wife is doing hospice training. Ambulance services are now charging for lift assistance. Director Benjamin will not be at next month's meeting.

President Anton adjourned the regular meeting at 19:55.

An Executive Session followed under 192.660 Executive Session, Section 2 Personnel.

Minutes prepared by Mary Lou Morris.